

January 3, 2005
Regular Session

Minutes

Members present

D.C. Swaim- Chairman
Kim Clark Phillips- Commissioner
Allen Sneed- Commissioner
Brady Wooten- Commissioner

Members Absent

Roger Evans-Vice Chairman

Others Present

Cecil E. Wood- County Manager
James Graham- County Attorney
Melinda Vestal-Clerk to the Board

Chairman Swaim called the meeting to order and read a letter of resignation from Commissioner Evans. Commissioner Sneed led the invocation and asked everyone to remember Commissioner Evans in their prayers.

Public comments

Grady Draughn, Yadkinville, addressed the Board concerning the 5-D Project and his property. He requested a meeting with the new Board to discuss options that would work for both the county and him.

Peggy Boose, Boonville, presented the Board with questions concerning the proposed EMS stations. She questioned the cost of the animal shelter.

Minutes

***Commissioner Wooten made the motion to approve the minutes. Commissioner Phillips seconded. The Board voted 4-0.**

Library-update/review

John Hederick, NW Regional Library Director, reviewed the past year for the libraries. He introduced the librarians: Gaye Layell, Boonville, Cynthia Allred, Jonesville, Malinda Sells, Yadkinville and Erin Haynes, East Bend. He commented our region is the second largest in North Carolina.

Mr. Wood questioned the issues involving the regional office.

Mr. Hederick stated they have a four year lease on the building and currently have no intentions of moving, The Town of Elkin is repairing the building.

EMS- project ordinance

Larry Adams, Director of Services & Development, reviewed the Capital Project Ordinance for the proposed EMS Stations. He requested the Board set a work session to discuss the needs of EMS.

Commissioner Sneed stated he has been to the outpost stations and they are in bad shape. He agrees the Board should meet with EMS to discuss their needs. Commissioner Sneed discussed the plan, size and cost of the proposed stations.

Commissioner Wooten questioned if there would be any unbudgeted funds spent on this project? He also asked for an understanding of “Officers” as indicated on the capital project ordinance.

Mr. Wood stated there would be debt incurred but the payments can be deferred until the new budget year. The “Officers” include the department heads and county manager.

Commissioner Wooten commented that the Board should have input on the preliminary design/plans.

The Board set the work session with EMS for January 10th at 6:00 p.m.

***Commissioner Wooten made the motion to approve the capital project ordinance for the proposed EMS Stations with the changes to the wording to reflect that the “Officers” will only have authority for financial arrangements. Commissioner Phillips seconded. The Board voted 4-0.**

Capital Project Ordinance EMS OUTPOST January 2005

Be it ordained by the Board of Commissioners of Yadkin County, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance be adopted:

Section 1. The Project authorized is the construction of EMS Outpost(s), equipment and professional services.

Section 2. The Officers of this unit are hereby directed to proceed with financial arrangements for the Project.

Section 3. The following amounts are appropriated for the project;

Construction and site preparation	\$450,000
Land.	\$165,000
Equipment	\$ 10,000
Professional services	\$ 12,000
Contingency	<u>\$ 13,000</u>
	\$650,000

Section 4. The following revenues are anticipated to be available to complete this Project

Loan	\$650,000
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Adopted this the 3rd day of January, 2005.

Communication-report/update

John Branon, Communications Supervisor, and George Cornelius, consultant with Atlantic Technologies, addressed questions about the communication system. Mr. Branon stated there is a signal interfering with our signal but they have been unable to identify it. The FCC has been contacted but we have not received a response.

The Board discussed the communication problems in Courtney, Jonesville and Lone Hickory.

Commissioner Wooten commented that overall the system is working but these other issues need to be resolved.

Mr. Branon stated the system does meet the obligation of the contract.

The Consultant from Atlantic Technologies acknowledged that the system is only working at 98%.

Commissioner Wooten suggested contacting the FCC in Norfolk and advising them this is a safety issue.

***Commissioner Phillips made the motion for Commissioner Wooten to call the FCC and for the Board to send a registered letter to the FCC office in Norfolk and Washington. Commissioner Wooten seconded. The Board voted 4-0.**

Economic Development- update/review

Mr. Bobby Todd, Economic Development Director, gave an update on economic development for the county. He informed the Board that the county's tier rating has been changed from a Tier 4 to a Tier 3.

Commissioner Phillips inquired about a business withdrawing from Yadkin County due to the loan for the schools being reversed.

Mr. Todd stated schools are vitally important when businesses look at areas to relocate. Other important issues are infrastructure and quality of life.

YC Nursing Adult Home Community Advisory Committee- appointments

The Board received a letter concerning board appointments to the Yadkin County Nursing Adult Home Community Committee. There are currently two seats up for reappointment: Angela Parks and Louise Williams, also Myrtle Ratledge is no longer able to serve on the committee.

Mr. Wood stated he would contact Ms. Parks and Ms. Williams regarding their reappointment.

The Board requested a letter of resignation from Ms. Ratledge.

Animal Shelter- project ordinance

Mr. Wood presented a revised capital project ordinance for the animal shelter.

Capital Project Ordinance
Animal Shelter
January 2005

Be it ordained by the Board of Commissioners of Yadkin County, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance be adopted:

Section 1. The Project authorized is the construction of an Animal Shelter, equipment and professional services.

Section 2. The Officers of this unit are hereby directed to proceed with the Capital Project

Section 3. The following amounts are appropriated for the project;

Construction and site preparation	\$474,338.
Equipment	\$ 10,000.
Professional services	\$ 12,000
Contingency	<u>\$ 15,000</u>
	\$511,338

Section 4. The following revenues are anticipated to be available to complete this Project;

Transfer from General fund	\$202,338
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Transfer from Capital Reserve	\$ 10,000
Loan	<u>\$299,000</u>
	\$511,338

Adopted this the 3rd day of January 2005.

S/

D.C. Swaim, Chairman

Commissioner Sneed questioned if the \$15,000 donation was included in this amount?

Mr. Wood reviewed the ordinance for those in attendance.

Commissioner Sneed discussed the changes and the costs associated with the changes.

Commissioner Wooten asked about unbudgeted funds?

Mr. Wood stated \$284,338 will be unbudgeted funds; the difference between the original \$227,000 and the current cost of \$511,338. The difference will be in a loan through the LGC.

Chairman Swaim commented on the project and the obstacles they have encountered.

***Commissioner Sneed made the motion to approve the revised capital project ordinance for the new animal shelter with the understanding that no unbudgeted funds are to be spent. Commissioner Wooten seconded. The Board voted 4-0.**

Planning & Zoning- board appointments

Chairman Swaim requested more information on potential appointees to these boards and suggested tabling the appointments until the next meeting. The Board agreed.

Finance-audit

Mr. Wood presented a recommendation from the Auditors to list capital assets at \$5,000 per recommendation from the LGC; the current limit is \$100.

Commissioner Sneed inquired about the process for collecting money; how is it documented?

Mr. Wood explained the process. He discussed the recommendation from the LGC to do internal audits and explained that small counties cannot afford the extra personnel. Our finance office has performed audits in the past but the lack of personnel makes this difficult to do on a regular basis. Mr. Wood stated the county does have a good tracking system for monitoring accounts receivables.

***Commissioner Wooten made the motion to list capital assets at \$1,500.
Commissioner Sneed seconded.**

Commissioner Phillips stated that \$1,500 is too low for capital assets and leaving the limit at \$100 creates unnecessary manpower hours and paperwork; increasing the limit is not irresponsible management of money. There is still accountability of the funds being spent.

The Board voted 2-2. Commissioner Swaim and Phillips opposed.

Social Services- budget amendment

**Yadkin County Group Home
Budget Amendments
December 2, 2004**

Description	Account Number	Original Budget	Increase/(Decrease)	Amend
Salary– Longevity	5230 1203	\$1,253	\$15	\$1,268
Professional Services	5230 4540	\$500	\$1,500	\$2,000
Ins. Property & Liab.	5230 4510	\$3,623	(\$1,515)	\$2,108
Total		\$5,376	-0-	\$5,376

**Yadkin County Dept of Social Services
Budget Amendments
December 2, 2004
Revenues**

Description	Account Number	Original Budget	Increase/(Decrease)	Amend
AFDC/MA Expansion	3532 0500	7,158	7,158	14,316
Family Care Giver Support	3532 1512	-0-	3,200	3,200
IV-E Wavier	3532 1130	-0-	25,000	25,000
Daycare	3532 0202	953,471	229,835	1,183,306
Smart Start	3550 0400	73,000	3,708	76,708
Total		1,033,629	268,901	1,302,530

Expenditures

Description	Account Number	Original Budget	Increase/ (Decrease)	Amend
Property/Gen/ Liab./Insurance	5300 4510	13,328	1,700	15,028
Insurance – Vehicles	5300 4520	14,291	(1,642)	12,649
Insurance – Prof. Services	5300 4540	5,677	7,700	13,377
Insurance – Fire	5300 4560	4,544	(600)	3,944
Contracted – Psychological Serv.	5300 3910	-0-	25,000	25,000
Family Care Giver Supplies	5320 5498	-0-	3,200	3,200
Daycare	5320 5487	953,471	229,835	1,183,306
Smart Start – Daycare	5320 5489	43,000	3,708	46,708
Total		1,034,311	268,901	1,303,212

***Commissioner Wooten made the motion to approve the budget amendments. Commissioner Sneed seconded. The Board voted 4-0.**

Commissioner comments

Commissioner Phillips expressed her sympathy to Commissioner Wooten and his family. She wished Commissioner Evans a speedy recovery.

***Commissioner Phillips made the motion to withdraw the freeze on hiring for county jobs. Commissioner Swaim seconded.**

Commissioner Wooten stated the Board agreed at the last meeting to leave the freeze on hiring until the January 18th meeting.

The Board voted 2-2. Commissioners Wooten and Sneed opposed.

Mr. Wood stated the department heads have filled only budgeted positions.

Commissioner Sneed discussed the list of employees who drive vehicles home.

***Commissioner Sneed made the motion to approve the list of persons who drive vehicles home adding John Branon, David Matthews and Beverly Oliver, if the Sheriff approves the need for these to drive the vehicles home. Commissioner Wooten seconded.**

Commissioner Phillips inquired on why would the Board approve such a list. She questioned the Board about micromanaging.

Commissioner Sneed stated the list controls unauthorized use/users of county vehicles.

Commissioner Wooten inquired about the county's liability for unauthorized drivers and riders?

Attorney Graham stated the county has liability insurance and it would cover whoever is driving or riding in the car.

Chairman Swaim stated there are policies in place and if there are issues then the Board should review the policies.

The Board voted 2-2. Commissioners Swaim and Phillips opposed.

Commissioner Wooten inquired about the delinquent taxpayers' list.

Attorney Graham handed the list to the Board.

Commissioner Sneed commended Attorney Graham and his staff for collecting \$291,378 in delinquent taxes in the past six months.

Chairman Swaim suggested the Board do a resolution in support of Commissioner Roger Evans.

Manager comments

Mr. Wood informed the Board that the Fire Marshal would like to schedule a work session.

The Board set the work session for January 10th.

Mr. Wood stated he would like a closed session but would like to have Attorney Harding to attend the session.

***Commissioner Wooten made the motion to go in closed session per G.S. 143-318.11(a)(5). Commissioner Sneed seconded. The Board voted 4-0.**

***Commissioner Wooten made the motion to come out of closed session. Commissioners Phillips and Sneed seconded. The Board voted 4-0.**

Mr. Wood informed the Board that Jack Loudermilk's office has invited the Board to his office for lunch on February 7th.

***Commissioner Sneed made the motion to approve the closed session minutes for December 6th and 7th. Commissioner Phillips seconded. The Board voted 4-0.**

Attorney Graham discussed a letter concerning Ashley Court that is asking the Board to withdraw the dedication of the road. The property owners want the road to remain private.

***Commissioner Wooten made the motion to approve the document to withdraw the dedication of the road. Commissioner Sneed seconded. The Board voted 4-0.**

Commissioner Sneed inquired about franchise fees.

Mr. Wood informed the Board that the county does receive franchise fees from Time Warner Cable. He stated the county does not receive fees from Yadkin Valley Telephone because their cable service is through their phone lines.

Recess

***Commissioner Wooten made the motion to recess the meeting until January 10th at 6:00 p.m. Commissioner Sneed seconded. The Board voted 4-0.**

Melinda Vestal, Clerk to the Board